

86 (1)  
08th May, 2023

**crosera**

**KOVELA BARGAV SAI KRISHNA**

**Nimra College of Engineering and Technology**

**Ibrahimpattam (M), Krishna Dist**

**Andhra Pradesh-521456.**

Dear Candidate

I am very pleased to offer you a position of **Digital Marketing Executive** at **Crosera**.

This is a full-time position of 40 hours a week. Your initial annual salary will be Rs.2.2LPA.

As a full-time employee, you are also entitled to the standard company benefits package. The principal features of the employment offer and the benefits are outlined in the enclosure. Please plan to begin work on 08/11/2023.

If you accept this offer, I would appreciate your signing and returning at your earliest convenience a copy of this Letter of Assignment for documentation purposes. If you have any questions regarding employment policies and procedures, please do not hesitate to contact me.

Sincerely,




Ms. Manasa. K

*Mechanical Engineer.*

9030208255

Info@crosera.Com

Mumbai Hwy, Mothilal Nagar,  
Sanjeevaya Nagar, SR.Nagar  
Hyderabad, Telangana 500038

  
PRINCIPAL  
NIMRA COLLEGE OF ENGG. & TECH  
NIMRA NAGAR,  
IBRAHIMPATNAM-521 456  
VIJAYAWADA.

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03/07/2022

**SAMIR KHAN**

Nimra College of Engineering and Technology  
Ibrahimpattam (M), Krishna Dist  
Andhra Pradesh-521456.

Dear Candidate.

Congratulations! we are pleased to confirm that you have been selected to work for Smart Innovations Pvt.Ltd. we are delighted to make you the following job offer:

The position we are offering you is that of **Electronic Engineer** with an annual cost to company of Rs. 23000/-. This position reports to HR Manager Sirisha. D.

We would like you to start work on 12/07/2022. Please report to Sirisha.D for documentation and orientation. If this date is not acceptable, please contact me immediately. On joining, you will be invited to our HR tool (XPayroll) in which you may require to upload your documents.

Please sign the enclosed copy of this letter and return it to me by 12/7/2022 to indicate your acceptance of this offer.


We are confident you will be able to make a significant contribution to the success of Smart Innovations Pvt.Ltd and look forward to working with you.



Sincerely.

Sirisha.D

Smart Innovations Pvt.Ltd

  
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IBRAHIMPATNAM-521 456  
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# 16-77, 1 st floor, Opp SBI Bank, Sai baba Temple Lane,  
Dilsukhnagar, Hyderabad-500060.

Email: smart.hy4@gmail.com

Tel: 040 42500077 401 2700530044

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02/11/2021



**SHAIK NAFEEZ**

**Nimra College of Engineering and Technology**

Ibrahimpattam (M), Krishna Dist

Andhra Pradesh-521456.

Dear Candidate

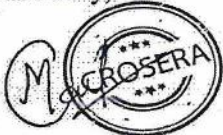
I am very pleased to offer you a position of **Digital Marketing Executive** at Crosera.

This is a full-time position of 40 hours a week. Your initial annual salary will be Rs.2.2LPA.

As a full-time employee, you are also entitled to the standard company benefits package. The principal features of the employment offer and the benefits are outlined in the enclosure. Please plan to begin work on 10/11/2021.

If you accept this offer, I would appreciate your signing and returning at your earliest convenience a copy of this Letter of Assignment for documentation purposes. If you have any questions regarding employment policies and procedures, please do not hesitate to contact me.

Sincerely,




Ms. Manasa. K

*Mechanical Engineer.*

☎ 9030208255

✉ info@crosera.Com

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Sanjeevaya Nagar, SR.Nagar  
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Ph: 8555805881

**APPOINTMENT LETTER**

February 15, 2022

Dear SHAIK AFRIDI,

Welcome to Wipro Limited (Company/Wipro) and congratulations on your appointment as **Project Engineer**. The terms of your employment with the Company is listed below. Please be informed that the terms may be modified pursuant to changes in the Company policy updated from time to time.

**1. Appointment Details:**

- a. The date of appointment is effective from the date of joining, unless otherwise communicated in writing by the Company.
- b. You will be on probation for a period of 12 months from the date of your appointment. On completion of the probation period, your appointment shall be confirmed at the discretion of the Company based on your performance and other criteria as applicable to your band and stream. Unless confirmation is communicated in writing, your probation period shall be deemed to have been extended.
- c. The retirement age is 58 years.
- d. You may be transferred to any other location, department, function, establishment, or branch of the Company or subsidiary, associate or affiliate company, in such capacity as the Company may from time to time determine. In such a case, you will be governed by the terms and conditions of service applicable to the new assignment including compensation, working hours, holidays, leave, people policies, etc.
- e. We provide support to our global customers through various Company locations in India to suit customer requirements by operating 24x7. You would be operating from any of these locations and in any of the shifts, including night shift, as may be decided by the Company, keeping in mind the business needs and deliverables to customers.
- f. This offer of appointment is subject to your successful completion of all curricular requirements as laid down by the University/Institution for award of the degree/diploma and the requirements, including aggregate, specified by the Company for your role, and any other criteria specified by the Company in terms of your educational qualifications on/before the date of appointment.
- g. The copy of this letter duly signed by you, has to be mandatorily submitted on the date of joining.

**2. Compensation:**

You will be eligible for:

- a. Compensation and benefits in accordance with Annexure III - Salary Offer Sheet.
- b. Variable Pay - The details of this component are listed in Annexure VI. The Variable Pay program may be changed or modified in part or full thereof from time to time, at the sole discretion of the Company.
- c. Other compensation and benefits in accordance with Company policy as modified and intimated to you from time to time.
- d. Your salary will be reviewed periodically as per Company policy.
- e. Changes in your compensation are at the Company's discretion and will be subject to and on the basis of your effective performance and the performance results of the Company during your period of employment and other

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relevant criteria.

### 3. Other Benefits:

You will also be eligible for:

- a. Leave, holidays and working hours as applicable to your stream and location of posting.
- b. Perquisites, if any, as applicable to your band and stream and / or based on functional requirements as determined by the Company.
- c. Participation in the Company's Provident Fund Scheme (PF) as per the policies applicable to your band and stream.
- d. Leave Travel Assistance (LTA) as per the Company's policy.
- e. Wipro Medical Assistance Scheme (MAS) provided you are not covered under the purview of the ESI Act.
- f. Employee Benefits Program sponsored and administered by the Company for management employees, comprising of pension plan or gratuity plan, survivor benefit plan and industrial injury benefits.
- g. Please refer to the detailed policies in the Company's intranet portal i.e. [mywipro.wipro.com](http://mywipro.wipro.com)

### 4. Responsibilities:

- a. In view of your position and office, you would be expected to perform all responsibilities effectively, diligently and to the best of your ability and ensure results. There may be times when you will be expected to work extra hours to achieve the above when the job so requires. At all times, you are required not to engage in activities that have or will have an adverse impact on the reputation / image and business of the Company, whether directly or indirectly.
- b. You may be required to undertake travel for business purposes for which you will be eligible for reimbursement of travel expenses as per the Company policy applicable to you.
- c. We are committed to ensure 'Integrity' in all aspects of the Company's functioning. You are expected to comply with all the applicable policies of the Company including the Code of Business Conduct and Ethics ('Policies') as they form an integral part of the terms of your employment with Wipro. Consequently, you are required to understand the scope and intent behind these policies and to comply with the same. These Policies are updated / modified on a periodic basis and new policies may be introduced and notified to employees from time to time and you will be required to comply with the same.
- d. Consistent with (c) above, any matter or situation or incident that may arise that could potentially result, or has resulted, in any violation of the Policies or the terms of your employment, shall immediately be brought to the notice of your Business Unit Head and appropriate disciplinary action will be initiated.

### 5. Conflict of Interest:

- a. You are required to engage yourself exclusively in the work assigned by Wipro and you shall not take up any independent or individual assignments (whether part time or full time, in an advisory capacity or otherwise) directly or indirectly without the express written consent of your Business Unit Head.
- b. You shall ensure that you shall not, directly or indirectly, engage in any activity or have any interest in, or perform any services for any person who is involved in activities, which are or shall be in conflict with the interests of Wipro.
- c. The Conflict of Interest Policy also refers to the need on your part, during your employment and for a period of one year from the cessation of your employment with the Company (irrespective of the circumstances of, or the reasons for, the cessation) not to solicit, induce or encourage:
  - i. Any employee of the Company to terminate their employment with the Company or to accept employment with any competitor, supplier or any customer with whom you have a connection pursuant to your employment with the Company.
  - ii. Any customer or vendor of the Company to move his existing business with the Company to a third party or to terminate his business relationship with the Company.
  - iii. Any existing employee to become associated with, or perform services of any type for any third party.
- d. In case of any conflict or doubt, please discuss the matter with your Business Unit Head to understand the Company's position on this and resolve the conflict.

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VIJAYAWADA.

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Date: 10/12/2020

SHAIK MASTAN,

Nimra College of Engineering and Technology  
Ibrahimpattanam (M), Krishna Dist  
Andhra Pradesh-521456.

Dear Candidate,

We are pleased to offer you employment at Kevin Page. We feel that your skills and background will be Valuable assets to our team.

I am very pleased to offer you a position of Jr. Assistant at International Journal of Food and Nutritional Sciences, please plan to begin work on 21/12/2020.

Your Annual Cost to the Company (CTC) will be INR 3,20,000

If you accept this offer, I would appreciate your signing and returning at your earliest convenience a copy of this Letter of Assignment for documentation purposes. If you have any questions regarding employment policies and procedures, please do not hesitate to contact me.

Sincerely

Gagan Mohan .K  
SR. MANAGER.

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10-3-1/10, Fitech City,  
Hyderabad, Telangana, INDIA; 500028



[www.kevinpage.org](http://www.kevinpage.org)



[Info@kevinpage.org](mailto:Info@kevinpage.org)



040-35652763