



Nimra College of Engineering & Technology

Estd. By Nimra Educational Society (A Muslim Minority Society)
Affiliated to JNTUK, Approved by AICTE, New Delhi, Permitted by Govt. of A.P.
Nimra Nagar, Ibrahimpatnam, Vijayawada - 521 456, Krishna Dt., A.P., India.
Ph : +91-866-2882010, Fax : +91-866-2881852
e-mail : principal_nimra@yahoo.co.in website : http://www.nimra.in

Ref. No. : 23/NMRE/IQAC/4/2022-23

Date: 12.05.2023

Dr. AKBAR KHAN
PRINCIPAL

CIRCULAR

It is hereby informed to all the Staff members, that the IQAC meeting will be held on 12-05-2023 at 03:30 pm at college campus, Nimra Nagar, Jupudi (V), Ibrahimpatnam (M), Krishna District to transact the following agenda.

Meeting Agenda:

1. To discuss about industrial tour for final year B.Tech., M.Tech., MBA, MCA. Students.
2. To discuss about Campus Placement
3. To discuss about seminars/conferences and FDP programme.
4. To discuss about academic activities related to university exams.
5. To discuss about progress of NAAC Work.


IQAC COORDINATOR


PRINCIPAL
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NIMRA COLLEGE OF ENGG. & TECH
NIMRA NAGAR,
IBRAHIMPATNAM-521 456
VIJAYAWADA.

Copies to:

1. Director (A&P).
2. Deputy Director (A&P).
3. Administration Department, NCET.
4. All Teaching and Non-Teaching faculty.
5. Notice Board





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Dr. AKBAR KHAN
PRINCIPAL

MINUTES OF MEETING

NATURE OF MEETING	IQAC
VENUE	PRINCIPAL OFFICE
FREQUENCY OF MEETING	HALF YEARLY ONCE
DATE AND TIME	12-05-2023, TIME: 3:30-4:30 PM
LIST OF MEMBERS ATTACHED	ALL THE MEMBERS OF IQAC

The Convener welcomed all the member of IQAC, NCET. The IQAC Coordinator kept the agenda points of discussion to all the members.

Agenda Points	Details of Discussion
1. To Discuss about the industrial tour for final year B.Tech., M.Tech., MBA & MCA.	It is discussed with the Staff Members about the importance of industrial visit and informed B.Tech, M.Tech, MBA, MCA. Students and plan of action about the visit.
2. To discuss about Campus Placements.	Principal Sir discussed with all the Staff Members about the Campus Placements B.Tech., M.Tech., MBA, MCA.
3. To discuss about seminars/conferences and FDP programme.	By discussing the scheduling and planning of seminars, conferences, and FDPs, Principal Sir aims to promote continuous learning, professional development, and the exchange of knowledge within the institution, contributing to the overall academic growth and enrichment of the faculty members.
4. To discuss about academic activities related to university exams.	Discussions about academic activities related to university exams aim to ensure the smooth and fair conduct of examinations, uphold academic standards, and provide a conducive environment for students to demonstrate their learning. These discussions also focus on continuous improvement in examination processes and academic delivery.
5. To discuss about progress of NAAC Work.	In the meeting the progress of NAAC work is reviewed and asked the NAAC Coordinator to up-to date information on NAAC work and monitored the work progress of NAAC.


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MEMBERS ATTENDED:

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3	Dr. G. MINNI	
4	Dr. ABDUL BAJI	
5	Dr. A. VENKATESWARA RAO	
6	Dr. SHAIK SHAHEEN TAJ	
7	Dr. ASADULLAH KHAN	
8	Mr. R. VEERABHADRAIAH	
9	Mrs. SHAMSHAD BEGUM	
10	Mr. SYED HAMEED	
11	Mr. N. AMARANAGESWARA RAO	
12	Mr. SYED A.R. REHMAN BASHA	
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Ref. No.: 23/NMRE/IQAC/1/2021-22

Date: 12.04.2022

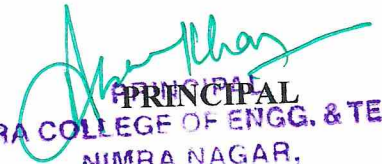
Dr. AKBAR KHAN
PRINCIPAL

CIRCULAR

It is hereby informed to all the Staff members, that the IQAC meeting will be held on 15-04-2022 at 11:30 am at Principal office, Nimra Nagar, Jupudi (V), Ibrahimpatnam (M), Krishna District to transact the following agenda.



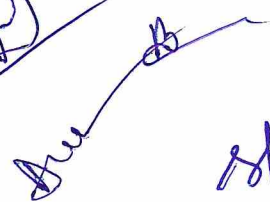



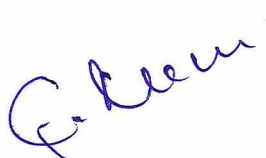
Meeting Agenda:

- To constitute Internal Quality Assurance Cell (IQAC) in our campus.
- To constitute Internal Quality Assurance Cell (IQAC) comprising of senior faculty


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Ref. No.: NMRE/IQAC/1/2021-22

Date: 15.04.2022

Dr. AKBAR KHAN
PRINCIPAL

OFFICE OF THE PRINCIPAL

Sub:- Constitution of Internal Quality Assurance Cell (IQAC)

As per the direction of AICTE and JNTUK, the college has formed the Internal Quality Assurance Cell (IQAC).

Internal Quality Assurance Cell (IQAC) - Members Attended.

S.NO.	NAME	DESIGNATION	SIGNATURE
1	Dr. AKBARKHAN	Principal	
2	Dr. SYED SADAT ALI	Coordinator, IQAC	
3	Dr. G. MINNI	HOD-CSE	
4	Dr. ABDULBAJI	HOD-MBA	
5	Dr. A. VENKATESWARA RAO	HOD-S&H	
6	Dr. SHAIK SHAHEEN TAJ	Asst. Prof.	
7	Dr. ASADULLAHKHAN	Asst. Prof.	
8	Mr. R. VEERABHADRAIAH	Asst. Prof.	
9	Mrs. SHAMSHAD BEGUM	Asst. Prof.	
10	Mr. SYED HAMEED	Asst. Prof.	
11	Mr. N. AMARANAGESWARA RAO	Asst. Prof.	
12	Mr. SYED A.R. REHMAN BASHA	Asst. Prof.	
13	Mr. SHAIK SHAREEF	Asst. Prof.	
14	Ms. B. BHAGYALAKSHMI	Asst. Prof.	

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Ref. No. : NMRE/IQAC/2/2022-23

Date: 11.06.2022

Dr. AKBAR KHAN
PRINCIPAL

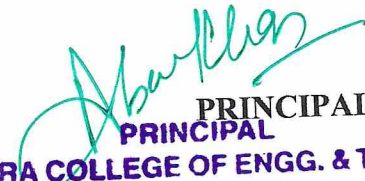
CIRCULAR

It is hereby informed to all the Staff members, that the IQAC Meeting will be held on 11-6-2022 at 3:30 pm at Principal Office, Nimra Nagar, Jupudi (V), Ibrahimpatnam (M), Vijayawada-521 456. Krishna District. to transact the following agenda.

Meeting Agenda:

1. To discuss about Time tables of new semester
2. To discuss about appoint of coordinators for UG & PG.
3. To discuss about academic activities
4. To discuss about progress of NAAC Work.


IQAC COORDINATOR


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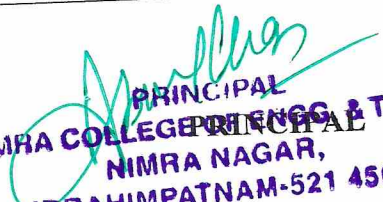
Dr. AKBAR KHAN
Principal

MINUTES OF MEETING

NATURE OF MEETING	IQAC
VENUE	PRINCIPAL OFFICE
FREQUENCY OF MEETING	HALF YEARLY ONCE
DATE AND TIME	11-06-2022; TIME 3:30-4-30 PM
LIST OF MEMBERS ATTACHED	ALL THE MEMBERS OF IQAC

The Convener welcomed all the member of IQAC, NCET. The IQAC Coordinator kept the agenda points of discussion to all the members.

Agenda Points	Details of Discussion
1. He Discussed about the Time Tables of New Semester	The primary focus of the discussion was on the introduction of new timetables, adjustments to class work, and other necessary modifications. Principal Sir underscored the significance of these changes in ensuring an improved and streamlined learning experience for both students and staff.
2. To discuss about the appointment Of Coordinators for B.Tech., M.Tech., MBA and MCA.	Principal Sir emphasized the importance of effective coordination in ensuring the smooth functioning of various aspects of school activities. After an open exchange of ideas and considerations, the staff members collaboratively identified and appointed coordinators who demonstrated the skills, dedication, and understanding necessary for their respective roles.
3. To discuss about academic activities	After thorough discussion with the entire staff to evaluate and analyze the academic activities across various departments. The primary focus of the meeting was to gather comprehensive information about the academic progress in B.Tech., M.Tech., MBA, and MCA programs.
4. To discuss about progress of NAAC Work.	Principal Sir recently convened a meeting with all staff members to discuss and monitor the progress of the NAAC (National Assessment and Accreditation Council) work. Emphasizing the significance of the accreditation process, he engaged the staff in a comprehensive discussion about the ongoing efforts and developments related to the NAAC accreditation.


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Ref. No. : 23/NMRE/IQAC/3/2022-23

Date: 12.12.2022

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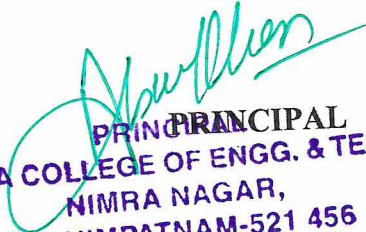
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2. To discuss about certificate programme
3. To discuss about seminars/conferences and FDP programme
4. To discuss about progress of NAAC Work.


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NATURE OF MEETING	IQAC
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LIST OF MEMBERS ATTACHED	ALL THE MEMBERS OF IQAC

The Convener welcomed all the member of IQAC, NCET. The IQAC Coordinator kept the agenda points of discussion to all the members.

Agenda Points	Details of Discussion
1. He Discussed about the industrial tour for final year B.Tech., M.Tech., MBA & MCA.	<p>Principal Sir had a discussion with the staff members about the significance of industrial visits for B.Tech, M.Tech, MBA, and MCA students. This is a positive initiative as industrial visits can provide students with practical exposure to the industry, enhance their understanding of theoretical concepts, and help them bridge the gap between classroom learning and real-world applications.</p> <p>The plan of action for the industrial visit may include the following key elements:</p> <p>(1) Selection of Industries: It has been discussed and identified specific industries relevant to the respective courses.</p> <p>For example, B.Tech students may visit manufacturing units, M.Tech students might explore research and development facilities, MBA students could visit corporate offices, and MCA students may tour IT companies.</p> <p>(2) Educational Objectives (3) Logistics and Planning (4) Coordination with Industry Partners (5) Feedback and Assessment (6) Safety and Compliance (7) Post-Visit Activities:</p>
2. To discuss about certificate programme.	<p>Principal Sir has engaged in discussions with the staff members regarding the implementation of certificate programs for B.Tech., M.Tech., MBA, and MCA students. Introducing certificate</p>



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	<p>programs is a positive step that can enhance the students' skill sets, provide additional credentials, and align their education with industry demands. Here's a general outline of the potential components of such discussions:(1) Identification of Relevant Certificate Programs (2) Alignment with Industry Requirements (3) Integration with Curriculum (4) Delivery Mechanism (5) Duration and Timing (6) Cost and Funding (7) Benefits for Students (8) Assessment and Recognition (9) Feedback and Continuous Improvement.</p>
3. To discuss about the appointment of coordinators for B.Tech., M.Tech., MBA & MCA.	<p>Sir held discussions with all staff members regarding academic activities and collected information on academic progress from class coordinators of both undergraduate (UG) and postgraduate (PG) programs. This process aims to assess the status of syllabus coverage, pass percentages, and other relevant academic metrics. Here are the typical elements that might have been part of these discussions:</p> <ol style="list-style-type: none">(1) Syllabus Coverage and Progress(2) Pass Percentage and Academic Performance(3) Identification of Challenges and Concerns(4) Analysis of Teaching Methods and Strategies(5) Student Engagement and Participation(6) Action Plans and Interventions(7) Monitoring and Follow-Up(8) Continuous Improvement in Academic Standards.
4. To discuss about academic activities.	<p>It has been discussed with all the staff members about the academic activities and specifically focused on the progress of the National Assessment and Accreditation Council (NAAC) work within the institution. Here's a breakdown of what might have occurred during these discussions:</p> <ol style="list-style-type: none">(1) Overall Academic Activities: Likely it was initiated the discussion by covering various academic aspects, including curriculum updates, teaching methodologies, student engagement, and academic achievements. Focus on NAAC Work(2) Engagement with NAAC Coordinator(3) Status Updates and Progress Tracking(4) Evaluation of Work Progress(5) Clarification of Challenges and Support Needed(6) Emphasis on



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	Compliance and Quality (7) Planning for Assessors' Visit if applicable.
5. To discuss about progress of NAAC Work.	<p>It appears that Principal Sir engaged in discussions with the staff members regarding the progress of work related to the National Assessment and Accreditation Council (NAAC), an autonomous body tasked with assessing and accrediting higher education institutions in India. Here's an outline of what such discussions might entail:</p> <p>(1) Status Update on NAAC Work: Role of NAAC Coordinator: Documentation and Compliance (2) Quality Assurance Measures (3) Timelines and Deadlines (4) Support and Resources (5) Preparation for Assessment Visit (if applicable) (6) Review and Feedback Mechanism</p>


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