



A.Y.2025-26



The National Service Scheme (NSS)

NCET NSS UNIT – 90214605

Meeting Minutes, Resolutions & Reports



An Autonomous Institution

Nimra College of Engineering Technology (NCET)

**Nimra Nagar, Kondapalli Khilla Road Jupudi,
Ibrahimpattam – 521456, N.T.R District, Andhra Pradesh**



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A.Y. 2025-26
NSS Unit - Advisory Committee
Committee Meeting -1



Nimra College of Engineering and Technology (UGC AUTONOMOUS)



(Estd By : Nimra Educational Society (A Muslim Minority Society))
Accredited by NAAC, Approved under UGC 2(f) and ISO Certified 9001:2015
Approved by AICTE, New Delhi. Affiliated to JNTUK, Kakinada and permitted by Govt. of A.P.
Nimra Nagar, Ibrahimpatnam, Vijayawada-521 456, N.T.R. District, A.P. India.
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Ref: NCET-23/NSS-CM/Circular/May-2025

Date: 02-05-2025

CIRCULAR

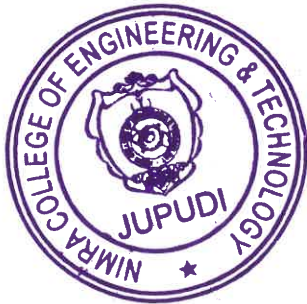
Subject: NSS Committee Meeting-1, 2025-2026 reg.,


This is to inform all the National Service Scheme (NSS) Advisory Committee members, Heads of Departments (HODs), IQAC & IIC coordinator, COE of NCET that the NSS Committee meeting will be conducted on **05-05-2025** at **10:30 AM** in the **Principal's Office**. The meeting will be chaired by the Committee Chairperson, **Dr. Akbar Khan**.

All concerned members are hereby requested to attend the meeting without fail and bring their respective files for discussion.


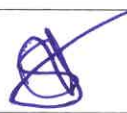
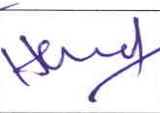
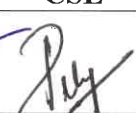
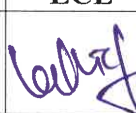
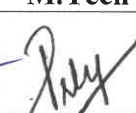

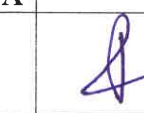
Agenda:

1. Constitution of a new committee for A.Y. 2025-2026 based on requirements.
2. Preparation of the Year Plan for the Academic Year (A.Y.) 2025-2026.
3. Orientation of the NSS Committee and distribution of responsibilities.
4. Review and feedback analysis of NSS activities/events conducted during A.Y. 2024-2025.
5. Review of the Academic Calendar and Student Induction Program
6. Planning of celebrations of National and International Days for A.Y. 2025-2026.
7. Discussion on structural and functional issues hindering NSS activities and preparation of an action plan for upcoming NSS events.
8. Listing of required activities in the adopted village, Jupudi.
9. Discussion on utilization of the previous year's fund from the PFMS account.
10. Review of uploaded data, media links, and portal submissions.
11. Collection of volunteer data for A.Y. 2025-2026.
12. Budget estimation based on the Year Plan and approval for the current year activities.




Principal
PRINCIPAL
NIMRA COLLEGE OF ENGG. & TECH.,
NIMRA NAGAR,
IBRAHIMPATNAM-521 456.
VIJAYAWADA.

Copy to:

IQAC	Exam Cell	IIC	UG Departments		PG Departments		BS&H
			CSE	ECE	M.Tech	MCA/MBA	
							





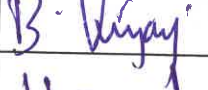
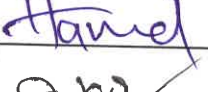
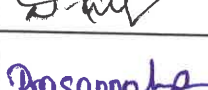
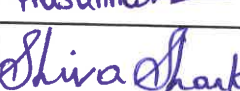
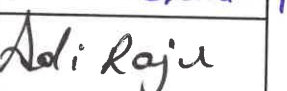
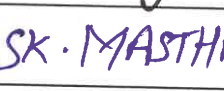
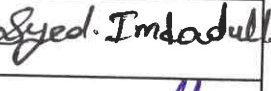
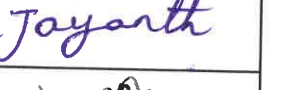
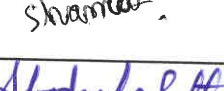
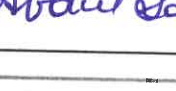



COMMITTEE MEETING-1

Academic Year 2025-2026

DETAILS OF MEETING SCHEDULE and ATTENDEES	
Date of Meeting	5th May, 2025
Time of Meeting	10:30 am to 12:30 pm
Venue of Meeting	College Principal's Office
Mode of Meeting	Physical meeting
Nature of Meeting	Reviews, Year Plan, Plan of action & Budget Plan
No. of Committee Members Attended	15

MEMBERS ATTENDED

S.N	Name of the Member	Position in NSS Committee	Signature
1	Dr.Akbar Khan, Principal, Professor in ECE	Chairperson	
2	Dr.A.Venkateswara Rao, Associate Professor in Chemistry	Program Officer (PO)	
3	Dr.K.A.Lathief, Professor in ECE	Member Secretary	
4	Mr. Shaik. Shareef, Associate Professor in EEE	Member & Event coordinator	
5	Mr.B.Vijaya Kumar, Associate Professor in Physics	Member & Student in-charge	
6	Mr.SD.Hameed, Associate Professor in Mechanical	Member & Discipline in-charge	
7	Mr.D.Krishna, Event advisor	Member & Event area in-charge	
8	A.L.Prasanna (23231A4201), Student Representative	Member	
9	A.Shiva Shankar (23231A4202), Student Representative	Member	
10	B.Adi Raju (24231A502), Student Representative	Member	
11	SK.Masthan Shareef (23231A4223), Student Representative	Member	
12	SD.Imdadulla (24231A4205), Student Representative	Member	
13	K.Jayanth (23231A0533), Student Representative	Member	
14	MD.Shama (23231A0562), Student Representative	Member	
15	AB.Sattar (23231A0503), Student Representative	Member	



Meeting Minutes & Resolutions

The NSS Advisory Committee meeting was conducted on 05-05-2025 at 10:30 AM in the Principal's Office under the chairmanship of **Dr. Akbar Khan**. The following points were discussed and resolutions were made:

1. Constitution of New Committee (A.Y. 2025–2026)

Discussion: The need for restructuring the NSS committee based on current requirements was discussed.

Resolution: It was resolved to constitute a new NSS committee for A.Y. 2025–2026 with suitable members for effective functioning.

1. Year Plan Preparation

Discussion: Preparation of a structured Year Plan for NSS activities for A.Y. 2025–2026.

Resolution: It was resolved to prepare and finalize the Year Plan with defined activities and timelines.

2. Orientation and Responsibility Allocation

Discussion: Orientation of NSS committee members and distribution of responsibilities.

Resolution: Responsibilities were assigned to committee members for smooth execution of NSS activities.

3. Review of A.Y. 2024–2025 Activities

Discussion: Review and feedback analysis of previous NSS activities/events.

Resolution: It was resolved to consider feedback for improvement and incorporate suggestions in future planning.

4. Academic Calendar & Student Induction Program

Discussion: Alignment of NSS activities with Academic Calendar and Student Induction Program.

Resolution: It was resolved to synchronize NSS events with institutional academic schedules.

5. National and International Day Celebrations

Discussion: Planning of celebrations for A.Y. 2025–2026.

Resolution: It was resolved to conduct meaningful programs on important national and international days.

6. Structural and Functional Issues

Discussion: Issues affecting NSS functioning and activity execution.

Resolution: An action plan was proposed to resolve structural and functional challenges for smooth NSS operations.

7. Adopted Village Activities – Jupudi

Discussion: Identification of required activities in the adopted village, Jupudi.

Resolution: It was resolved to conduct need-based developmental and awareness activities in the village.



8. PFMS Fund Utilization

Discussion: Review of previous year's PFMS fund utilization.

Resolution: Proper utilization and documentation of funds were emphasized, and compliance was ensured.

9. Data and Portal Review

Discussion: Review of uploaded data, media links, and portal submissions.

Resolution: It was resolved to ensure timely updates and proper maintenance of NSS digital records.

10. Volunteer Data Collection

Discussion: Collection of NSS volunteer data for A.Y. 2025–2026.

Resolution: It was resolved to complete volunteer registration and maintain updated records.

11. Budget Estimation and Approval

Discussion: Budget preparation based on Year Plan.

Resolution: It was resolved to prepare budget estimates and obtain approval for NSS activities for A.Y. 2025–2026.

CONCLUSION:

The agenda points were thoroughly discussed and covered in the meeting. The ideas and suggestions put forward enabled the participants to effectively identify the existing shortcomings in the functioning of the NSS Unit and provided direction for improvement in future activities.

Report On NSS Advisory Committee Meeting Intimation

The National Service Scheme (NSS) Advisory Committee meeting of NCET was duly scheduled and communicated to all concerned members. The intimation was issued to the NSS Advisory Committee members, Heads of Departments (HODs), IQAC & IIC Coordinators, and the Controller of Examinations (COE) of NCET. As per the notification, the NSS Committee meeting was scheduled to be conducted on **05-05-2025** at **10:30 AM** in the **Principal's Office** under the chairmanship of the Committee Chairperson, **Dr. Akbar Khan**.

The Chairperson welcomed all the members and emphasized the importance of effective planning and coordinated efforts for the successful implementation of NSS activities during the Academic Year 2025–2026. In this meeting, the above-mentioned agenda points were discussed in depth, and the structure of the upcoming NSS activities was scheduled in alignment with the academic calendar. The dates and venues of the proposed events were also discussed, along with the identification of required materials, volunteer participation, and support from the local community.

The agenda items were discussed in detail, and the following points were deliberated and resolved:



1. **Constitution of New Committee**
The committee discussed the formation of a new NSS committee for the Academic Year 2025–2026 based on institutional requirements. Responsibilities and roles of committee members were proposed for smooth functioning.
2. **Preparation of Year Plan**
A comprehensive Year Plan for A.Y. 2025–2026 was discussed and drafted, focusing on community service, awareness programs, student engagement, and extension activities.
3. **Orientation and Distribution of Responsibilities**
The NSS Committee members were oriented regarding their duties and responsibilities. Specific responsibilities were distributed among coordinators and members to ensure efficient execution of activities.
4. **Review and Feedback Analysis**
The committee reviewed the NSS activities and events conducted during A.Y. 2024–2025. Feedback collected from students and stakeholders was analyzed, and suggestions for improvement were noted.
5. **Academic Calendar and Student Induction Program**
The Academic Calendar and Student Induction Program were reviewed to align NSS activities with institutional schedules and student participation.
6. **Celebration of National and International Days**
Plans were discussed for organizing various National and International Day celebrations during A.Y. 2025–2026 to promote social awareness and student involvement.
7. **Structural and Functional Issues**
Members discussed the challenges affecting NSS activities, including coordination, participation, and resource management. An action plan was proposed to address these issues for upcoming events.
8. **Activities in Adopted Village – Jupudi**
The committee prepared a list of proposed activities to be conducted in the adopted village, Jupudi, including cleanliness drives, health awareness programs, educational support, and community development initiatives.
9. **Utilization of Previous Year Funds**
The utilization of funds from the previous year’s PFMS account was reviewed. Proper financial utilization and transparency were emphasized.
10. **Review of Uploaded Data and Portal Submissions**
The committee reviewed uploaded reports, media links, and portal submissions related to NSS activities to ensure proper documentation and compliance.
11. **Collection of Volunteer Data**
The process for collecting and maintaining volunteer data for A.Y. 2025–2026 was discussed and assigned to the concerned coordinators.
12. **Budget Estimation and Approval**
A tentative budget estimation based on the proposed Year Plan was prepared and discussed. Approval was recommended for conducting the current year NSS activities effectively.



Student representatives shared their experiences and outcomes from various NSS activities conducted in the previous year, which provided valuable insights for future planning and improvement.

The Member Secretary presented the list of activities to be organized by the college NSS Unit and briefed the members on the proposed implementation plan.

The communication clearly instructed all concerned members to attend the meeting without fail and to bring their respective files for detailed discussion and review. The intimation aimed to ensure active participation of all stakeholders for effective planning, review, and coordination of NSS activities and institutional developmental initiatives.

The Chairperson, **Dr. Akbar Khan**, presented his suggestions for conducting NSS activities more efficiently. He advised the Member Secretary to closely monitor student volunteers in accordance with the yearly plan to ensure maximum benefit and overall development of both the environment and society.

The Chairperson briefed the members about the objectives of NSS and highlighted the role of individuals along with their responsibilities in the effective implementation of NSS activities. He further instructed the committee to take necessary key steps to overcome existing drawbacks and ensure the successful execution of planned activities.

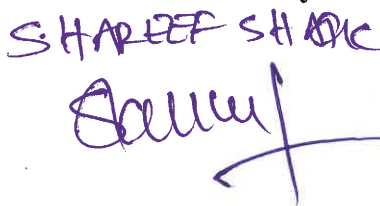
Clerical work shall be maintained by **Mr. D. Krishna**, including vendor receipts, sound system arrangements, flags, stationery materials, sanitary materials, iron frames, banners, placards, event refreshments, and event files, among others.

The meeting minutes were recorded by the Event Coordinator, **Mr. Shaik Shareef**. The Chairperson encouraged all members to work collaboratively for the successful implementation of NSS activities and community outreach programs during the Academic Year 2025–2026. The meeting concluded at **12:30 PM** with a vote of thanks proposed by the Chairperson.


NSS Unit Program Officer (PO)

NSS Unit
Program Officer
Nimra College of Engineering & Technology
Nimra Nagar, Jupudi, Ibrahimpatnam-521 456
NTR District, Andhra Pradesh, India

Member Secretary


S. HAREEF SHAIK


Principal

PRINCIPAL
NIMRA COLLEGE OF ENGG. & TECH.,
NIMRA NAGAR,
IBRAHIMPATNAM-521 456.
VIJAYAWADA.



A.Y. 2025-2026
NSS Unit - Advisory Committee
Committee Meeting -2



Nimra College of Engineering and Technology

(UGC AUTONOMOUS)



(Estd By : Nimra Educational Society (A Muslim Minority Society))
 Accredited by NAAC, Approved under UGC 2(f) and ISO Certified 9001:2015
 Approved by AICTE, New Delhi. Affiliated to JNTUK, Kakinada and permitted by Govt. of A.P.
 Nimra Nagar, Ibrahimpatnam, Vijayawada-521 456, N.T.R. District, A.P. India.
 E-mail : principal_nimra@yahoo.co.in website : http://www.nimracet.in
 Ph : +91-866-2882010, Fax : +91-866-2881852. Toll free : 1800 4250 0786



Ref: NCET-23/NSS-CM-2/Circular/November-2025-26

Date: 25-11-2026

CIRCULAR

Subject: NSS Committee Meeting-2, 2025-2026 reg.,

This is to inform all the National Service Scheme (NSS) Advisory Committee members, Heads of Departments (HODs), IQAC & IIC coordinator, COE of NCET that the NSS Committee meeting will be conducted on **28-11-2026** at **10:30 AM** in the **Principal's Office**. The meeting will be chaired by the Committee Chairperson, **Dr. Akbar Khan**.

All concerned members are hereby requested to attend the meeting without fail and bring their respective files for discussion.

Agenda:

1. Inclusion of 2025 batch newly admitted students in the new committee for A.Y. 2025–2026.
2. Review of activities conducted after the first meeting held on 05-05-2025.
3. Review of the incorporation of National Service Scheme (NSS), Community Service, Health and Wellness, Yoga, and Sports into the academic curriculum.
4. Review of the Year Plan for the Academic Year (A.Y.) 2025–2026.
5. Review of committee functioning and distribution of responsibilities.
6. Planning for the conduct of further required activities from December 2025 to May 2026.
7. Discussion on structural and functional issues hindering NSS activities and preparation of an action plan for upcoming NSS events.
8. Brief Discussion on Outreach Activities in the Adopted Village – Jupudi Review of fund utilization.
9. Review of uploaded data, media links, and portal submissions.
10. Addition of interested B.Tech first-year students to the volunteer data for A.Y. 2025–2026.
11. Analysis of budget usage and approval for any further budget requirements.



Principal
Principal
Nimra College of Engineering & Tech
UGC-AUTONOMOUS
JUPUDI, VIJAYAWADA-521 456

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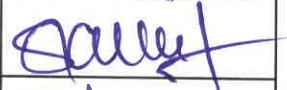
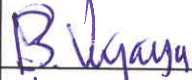




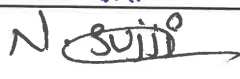


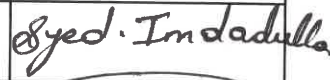
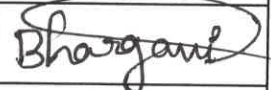

IQAC	Exam Cell	IIC	UG Departments		PG Departments		BS&H
			CSE	ECE	M.Tech	MCA/MBA	

COMMITTEE MEETING-2

Academic Year 2025-2026

DETAILS OF MEETING SCHEDULE and ATTENDEES	
Date of Meeting	28th November, 2026s
Time of Meeting	10:30 am to 12:30 pm
Venue of Meeting	College Principal's Office
Mode of Meeting	Physical meeting
Nature of Meeting	Committee updating, Plan of action & Budget utilization
No. of Committee Members Attended	15

MEMBERS ATTENDED

S.N	Name of the Member	Position in NSS Committee	Signature
1	Dr.Akbar Khan, Principal, Professor in ECE	Chairperson	
2	Dr.A.Venkateswara Rao, Associate Professor in Chemistry	Program Officer (PO)	
3	Dr.K.A.Lathief, Professor in ECE	Member Secretary	
4	Mr. Shaik.Shareef, Associate Professor in EEE	Member & Event coordinator	
5	Mr.B.Vijay Kumar, Associate Professor in Physics	Member & Student in-charge	
6	Mr.R.Vamsee Krishna, Associate Professor in MBA	Member & Discipline in-charge	
7	Mr.D.Krishna, Event advisor	Member & Event area in-charge	
8	SK. Azmatullah Sharief (23231A0561), Student Representative	Member	
9	N.Lakshmi Kala (23231A0562), Student Representative	Member	
10	N.Sujji (23231A0549), Student Representative	Member	
11	Ch.Sreeja (24231A0503); Student Representative	Member	
12	B.Adi Raju (24231A502), Student Representative	Member	
13	SD.Imdadulla (24231A4205), Student Representative	Member	
14	P.S.Bhargavi (25231A0507), Student Representative	Member	
15	K.Sai Kumar (25231A4401), Student Representative	Member	



Meeting Minutes & Resolutions

➤ Minutes of the Meeting:

1. Inclusion of Newly Admitted Students

The committee discussed the inclusion of newly admitted 2025 batch students into the NSS Committee and volunteer groups. Interested B.Tech first-year students were encouraged to participate actively in NSS activities.

2. Review of Activities Conducted After the First Meeting

The committee reviewed the NSS activities conducted after the first meeting held on 05-05-2025. Members appreciated the successful organization of awareness programs, community outreach activities, cleanliness drives, and student participation initiatives.

3. Review of Curriculum Integration

The incorporation of NSS, Community Service, Health and Wellness, Yoga, and Sports into the academic curriculum was reviewed. Members discussed the effective implementation and monitoring of student participation.

4. Review of the Year Plan

The Year Plan for A.Y. 2025–2026 was reviewed thoroughly. Necessary suggestions and modifications were proposed to ensure smooth execution of upcoming activities.

5. Review of Committee Functioning

The committee reviewed the functioning of the NSS Committee and evaluated the responsibilities assigned to members. Additional responsibilities were distributed for better coordination and execution of events.

6. Planning of Future Activities

The committee discussed and planned activities to be conducted from December 2025 to May 2026, including:

- Career development indicatives
- Blood Camps
- Free Medical Camps
- Women's and Science day celebration
- Community outreach programs
- Plastic ban, Sustainable Rallies and plantations

7. Structural and Functional Issues

The committee discussed structural and functional issues affecting NSS activities, such as scheduling conflicts, volunteer participation, and resource management. Suitable corrective measures and an action plan were proposed.

8. Outreach Activities in Adopted Village – Jupudi

A brief discussion was held regarding outreach activities in the adopted village, Jupudi. The committee proposed conducting health awareness programs, sanitation drives, environmental protection activities, educational support programs, and community development initiatives.



9. Review of Uploaded Data and Portal Submissions

The committee reviewed uploaded reports, photographs, media links, and portal submissions related to NSS activities. Members were instructed to ensure timely updates and proper documentation.

10. Addition of Volunteer Data

The committee discussed the addition of interested B.Tech first-year students to the NSS volunteer database for A.Y. 2025–2026.

11. Analysis of Budget Usage

The committee reviewed the utilization of the NSS budget and discussed further financial requirements for upcoming activities. Budget allocation and expenditure details were examined carefully.

➤ Resolutions:

After detailed discussions, the following resolutions were passed unanimously:

1. It was resolved to include interested newly admitted 2025 batch students in the NSS Committee and volunteer groups.
2. It was resolved to continue conducting regular NSS activities and strengthen student participation in community service initiatives.
3. It was resolved to effectively implement NSS, Health & Wellness, Yoga, Sports, and Community Service activities as part of the academic curriculum.
4. It was resolved to approve the revised Year Plan for A.Y. 2025–2026 with necessary modifications.
5. It was resolved to redistribute responsibilities among committee members for better coordination and monitoring of NSS activities.
6. It was resolved and planned to conduct various outreach and awareness activities from December 2025 to May 2026 as per the approved schedule.
7. It was resolved to address the identified structural and functional issues through proper planning and coordination.
8. It was resolved to organize community-oriented outreach activities in the adopted village, Jupudi, with active participation from NSS volunteers.
9. It was resolved to ensure timely uploading of NSS reports, media links, and portal submissions with proper documentation.
10. It was resolved to update and maintain the NSS volunteer database by including interested first-year students.
11. It was resolved to utilize the NSS budget effectively and approve additional budget requirements for upcoming activities whenever necessary.

CONCLUSION

The meeting concluded with a vote of thanks to the Chairperson and all members for their active participation and valuable suggestions. The Chairperson encouraged all members and volunteers to work collaboratively for the successful implementation of NSS activities and community outreach programs during the Academic Year 2025–2026.



Report On NSS Advisory Committee Meeting Intimation

The second meeting of the National Service Scheme (NSS) Committee for the Academic Year 2025–2026 was conducted on 28-11-2025 at 10:30 AM in the Principal's Office under the chairmanship of Dr. Akbar Khan. The meeting was attended by NSS Advisory Committee members, Heads of Departments (HODs), IQAC Coordinator, IIC Coordinator, COE, and faculty members.

The Chairperson welcomed all the members and emphasized the importance of strengthening NSS activities, student participation, and community engagement during the academic year. The agenda items were discussed in detail, and the following points were reviewed and deliberated.

1. Inclusion of Newly Admitted Students

The committee discussed the inclusion of newly admitted 2025 batch students in the NSS Committee and volunteer groups for A.Y. 2025–2026. Interested B.Tech first-year students were encouraged to actively participate in NSS activities.

2. Review of Activities Conducted After the First Meeting

The committee reviewed the activities conducted after the first meeting held on 05-05-2025. Members appreciated the successful organization of awareness programs, cleanliness drives, social outreach activities, and student engagement initiatives.

3. Review of Curriculum Integration

The committee reviewed the incorporation of NSS, Community Service, Health and Wellness, Yoga, and Sports into the academic curriculum. Discussions were held regarding effective implementation and monitoring of student participation.

4. Review of the Year Plan

The Year Plan for the Academic Year 2025–2026 was reviewed thoroughly. Members suggested necessary modifications and additions for the smooth execution of future NSS activities.

5. Review of Committee Functioning

The committee reviewed the functioning of the NSS Committee and evaluated the responsibilities assigned to members. Additional duties and responsibilities were distributed for better coordination and management of upcoming events.

6. Planning of Future Activities

The committee discussed the planning and conduct of various activities from December 2025 to May 2026.

7. Structural and Functional Issues

The committee discussed various structural and functional issues hindering NSS activities, including scheduling conflicts, volunteer participation, and resource management. An action plan was proposed to address these challenges effectively.

8. Outreach Activities in Adopted Village – Jupudi

A brief discussion was held regarding outreach activities in the adopted village, Jupudi. The committee proposed conducting health and hygiene awareness programs, sanitation drives, environmental protection activities, educational support programs, and community welfare initiatives.



9. Review of Uploaded Data and Portal Submissions

The committee reviewed uploaded reports, photographs, media links, and portal submissions related to NSS activities. Members were instructed to ensure timely updates and proper documentation.

10. Addition of Volunteer Data

The committee discussed the addition of interested B.Tech first-year students to the NSS volunteer database for A.Y. 2025–2026 to strengthen volunteer participation.

11. Analysis of Budget Usage

The committee reviewed the utilization of the NSS budget and discussed additional financial requirements for upcoming activities. Proper utilization of funds and maintenance of transparency in expenditure were emphasized.

Student representatives shared their experiences and outcomes from various NSS activities conducted in the previous year, which provided valuable insights for future planning and improvement.

The Member Secretary presented the list of activities to be organized by the college NSS Unit and briefed the members on the proposed implementation plan.

The communication clearly instructed all concerned members to attend the meeting without fail and to bring their respective files for detailed discussion and review. The intimation aimed to ensure active participation of all stakeholders for effective planning, review, and coordination of NSS activities and institutional developmental initiatives.

The Chairperson, **Dr. Akbar Khan**, presented his suggestions for conducting NSS activities more efficiently. He advised the Member Secretary to closely monitor student volunteers in accordance with the yearly plan to ensure maximum benefit and overall development of both the environment and society.

The Chairperson briefed the members about the objectives of NSS and highlighted the role of individuals along with their responsibilities in the effective implementation of NSS activities. He further instructed the committee to take necessary key steps to overcome existing drawbacks and ensure the successful execution of planned activities.

Clerical work shall be maintained by **Mr. D. Krishna**, including vendor receipts, sound system arrangements, flags, stationery materials, sanitary materials, iron frames, banners, placards, event refreshments, and event files, among others.

The meeting minutes were recorded by the Event Coordinator, **Mr. Shaik Shareef**. The Chairperson encouraged all members to work collaboratively for the successful implementation of NSS activities and community outreach programs during the Academic Year 2025–2026. The meeting concluded at **12:30 PM** with a vote of thanks proposed by the Chairperson.

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